

VACANCY NOTICE

#02-07 N

CS-376
REV(9/93)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	TITLE OF POSITION: SENIOR E & T MONITORING & EVALUATION SPECIALIST		A121106
	SALARY RANGE: (126 A) \$41322-\$48075	CLASSIFICATION CODE: 02589200	
	Labor & Training Income Support-BAM Unit	REFERENCE POSITION NO.: 168050101-#3663	
	Department or Agency Name <i>Division/Section/Unit</i>	APPLICATION PERIOD: 01-12-07 thru 01-19-07	
General Information to Candidate	Assignment(s) / Comments		Job Location: 1511 Pontiac Avenue Cranston, RI 02920
	Shift and Days: Monday-Friday 8:30am-4:00pm		
	Restrictions/Limitations:		
	Position Covered By Collective Bargaining Union Agreement		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Name of Bargaining Unit Union:		
There is <input type="checkbox"/> is not <input checked="" type="checkbox"/> a Civil Service List for this position		See A/B or Both for Specific Instructions	
Statement of Duties	INSTRUCTIONS: A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either on the application or within a cover letter, both the File Position Title and Number. Most Important - Please include the following information: <ul style="list-style-type: none"> The title of the position for which you are applying Title of your present position and date you entered it Date you entered State service Name of department where you are currently employed Your business telephone number Present Union Affiliations *** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.		
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT: If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application. C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS <ul style="list-style-type: none"> Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 		
Minimum Education & Experience	DUTIES / RESPONSIBILITIES: To assess the accuracy of UI payments; assess improvements in program accuracy and integrity; to encourage more efficient administration of the Unemployment Insurance program; assess the overall quality of the Non Monetary determination process and to ensure that the State Agency is reporting this activity in accordance to Federal guidelines; work within the Dept. of Labor & Training to coordinate and supervise the monitoring and evaluation of federal and state training programs, contracts and management systems to insure compliance with federal and state laws, rules and regulations; to do related work as required. EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS: EDUCATION: Such as may have been gained through: graduation from a college of recognized standing; and EXPERIENCE: Such as may have been gained through: employment in a public agency which has provided training programs to economically disadvantaged individuals or employment with private enterprise in which programs are evaluated and cash management practices are monitored. <u>OR</u> , any combination of education and experience that shall be substantially equivalent to the above education and experience.		
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to: <div style="display: flex; justify-content: space-between;"> <div> Department of Labor & Training General Government Service Center Office of Human Resources, Bldg. 72-1 1511 Pontiac Avenue Cranston, RI 02920 </div> <div> Telephone #: 462-8840 TDD #: 462-8006 (Telecommunication Device for the Deaf) Fax#: 462-8849 </div> </div>		



STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY EMPLOYER

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